

PORTRAIT TEMPLATE

- 3mm BLEED**
Ensure that **ALL INK COVERAGE** extends to the edge of this template.
- TRIM**
This is the final size of your design.
- 10mm SAFETY**
No text, logos or important graphics beyond this line.

LANDSCAPE TEMPLATE

Rotate this template by 90° to use in a LANDSCAPE layout.

ARTWORK SUBMISSION GUIDELINES

Artwork can be supplied either on disc, usb drive, memory card, media storage device, via email or placed on our secure ftp site. Please note that all supplied artwork must be in CMYK and at a minimum resolution of 300dpi. A minimum bleed of 2mm is required on all Digital designs, 3mm on Riso & Litho designs and 5mm on all Large format & designs requiring specialised printing. PDF, Freehand, Illustrator & Photoshop files must be supplied in a print-ready format. A colour proof must be signed off before any colour printing will proceed.